

CORRESPONDENCE UPDATE – INFORMATION REPORT

Background

1. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered during that meeting. This cover report provides a record of those letters and any other correspondence received since the previous Committee meeting.

Issues

2. At the Committee meetings on the 15 September Members considered the following items:
 - Draft Parking Strategy 2015 & Cabinet Response to the Environmental Scrutiny Committee Report Titled 'Problem & Nuisance Parking in Cardiff';
 - City Operations – Quarter 1 Performance.
3. After the meeting the following letters were sent by the Acting Chair of the Environmental Scrutiny Committee:
 - A letter to Councillor Bob Derbyshire, Cabinet Member for the Environment following the meeting on the 15 September – attached as **Appendix 1**;
 - A letter to Councillor Ramesh Patel, Cabinet Member Transport, Planning & Sustainability following the meeting on the 15 September – attached as **Appendix 2**.
4. In addition to this the following letters were sent by the Committee following meetings on the 14 July and 26 August:

- A letter to Councillor Ramesh Patel, Cabinet Member for Transport, Planning & Sustainability from the Acting Chair of the Environmental Scrutiny Committee to following the meeting on the 14 July – attached as **Appendix 3**;
- A letter to Councillor Bob Derbyshire, Cabinet Member for the Environment from Councillor Nigel Howells, Chair of the Policy Review & Performance Scrutiny Committee. This was in response to the Joint Committee call in meeting with the Environmental Scrutiny Committee on the 26 August which considered 'Infrastructure Services – Alternative Delivery Models – Consideration of Called – In Cabinet Decision CAB/15/24 – 26th August 2015' – attached as **Appendix 4**.

5. Since the last correspondence report the following replies have been provided to letters written on behalf of the Environmental Scrutiny Committee. These are listed below:

- A reply to the letter sent to Councillor Bob Derbyshire, Cabinet Member for the Environment following the Environmental Scrutiny Committee meeting on 19 May – attached as **Appendix 5**;
- A reply to the letter sent to Councillor Bob Derbyshire, Cabinet Member for the Environment following the Environmental Scrutiny Committee item on 26 August titled 'New Household Waste Recycling Centre & Reuse Facility – Consideration of Call in Cabinet Decision Cab/15/25' – attached as **Appendix 6**.

Legal Implications

6. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in

accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

7. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATIONS

8. The Committee is recommended to note the content of the letter contained in **Appendices 1, 2, 3, 4, 5 & 6.**

Marie Rosenthal

Director of Governance & Legal Services

7 October 2015